

# MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT

## MEMBERS MEETING

### DRAFT MINUTES

Meeting Type: **Regular Meeting**  
 Meeting Location: **City of Dover, Conference Room, Community Services, 271 Mast Road.**  
 Remote Location: <https://us06web.zoom.us/join/91512420000>  
 Meeting Date: **June 23, 2022**  
 Meeting Time: **10:00 AM**

#### 1. CALL TO ORDER

The Meeting was called to Order at 10:00 AM. with a quorum of the Members present.

Present:

#### Members:

Town/City	Representative	Present
Dover	Gretchen Young (GY) Environmental Projects Manager	Yes
Portsmouth	Suzanne Woodland (SW) Deputy City Attorney	Yes - remote
Rochester	Michael Bezanson (MB) City Engineer	Yes
Exeter	Jennifer Perry (JP) Public Works Director	Yes
Milton	Chris Jacobs (CJ) Town Administrator	Yes - remote (joined late)
Rollinsford	Paul Toussaint (PS) Town Administrator	Yes - remote
Newington	Denis Messier (DM) Plant Operator	Yes

**Town of Milton and Rollinsford representatives unable to attend.**

#### Non-Members Participating Remotely via Zoom:

Erik Beck, EPA Region 1  
 Tom Swenson, NHDES  
 Kalle Matso, PREP  
 Rene Bourdeau, Geo Syntec  
 Hannah Coon, Archipelago Law  
 Diana McNabb, Portsmouth, Stakeholder Committee  
 Jim Steinkrauss, Rath, Young and Pignatelli  
 Matt Brown, USDA

# MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT

## MEMBERS MEETING

### DRAFT MINUTES

Meeting Type: **Regular Meeting**  
 Meeting Location: **City of Dover, Conference Room, Community Services, 271 Mast Road.**  
 Remote Location: [https://us06web.zoom.us/meeting/register/tZEqcuqvrT8jHN1coDqzAYvyq6Xwmfa-62RE](https://us06web.zoom.us/join/https://us06web.zoom.us/meeting/register/tZEqcuqvrT8jHN1coDqzAYvyq6Xwmfa-62RE)  
 Meeting Date: **June 23, 2022**  
 Meeting Time: **10:00 AM**

**In person:**

Melissa Paly (MP), CLF Waterkeeper  
 Mel Cote, EPA Region I  
 Sally Soule, NHDES  
 Jamie Houle, UNHSWC  
 Joshua Wyatt, City of Dover Attorney  
 Bill Meserve, Newfields  
 Ray McNeil, Rollinsford

**2. APPROVAL OF MINUTES OF APRIL 7, 2022 MEETING (Note: Typo in minutes – incorrectly stated the meeting date as April 4, 2022)**

**Motion:** SW moved to accept Members Meeting Minutes with the updated date change. Seconded by JP.

**Roll Call Vote:**

Town/City	Representative	Vote
Dover	GY	Yes
Portsmouth	SW	Yes
Rochester	MB	Yes
Exeter	JP	Yes
Milton	CJ	Yes
Rollinsford	PS	Yes
Newington	DM	Yes

**3. COMMUNITY CONVERSATION UPDATE -Select Dates for Others Interested**

GY did a dry run on community conversations. She talked about how there is lots on going on in Dover to improve the estuary. She put together a slide show. There were a few members of the public – good discussion and questions. The message is always well received by members of the community. Goal is to connect to the public and other municipalities as to

**MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT**  
**MEMBERS MEETING**  
**DRAFT MINUTES**

Meeting Type:	<b>Regular Meeting</b>
Meeting Location:	<b>City of Dover, Conference Room, Community Services, 271 Mast Road.</b>
Remote Location:	<a href="https://us06web.zoom.us/join/9161562060">https://us06web.zoom.us/meeting/register/tZEququvrT8jHN1coDqzAYvyq6Xwmfa-62RE</a>
Meeting Date:	<b>June 23, 2022</b>
Meeting Time:	<b>10:00 AM</b>

why water quality matters and educate them so they have a better understanding as to its importance.

JP asked how can we better target that audience – maybe connect with local organizations, such as Rotary or other civic community organizations or libraries.

Melissa Paly and Kalle Matso are great resources. We are all trying to work together. JP is interested but short staffed – maybe can do something in the fall. DM made notes of organizations and will start contacting them in the fall. SW will also look into something in the fall.

Jamie Houle mentioned a group called “Great Bay 2030”. Josh Wyatt suggested possibly getting a booth at both Market Square Day and Apple Harvest Day. GY noted that Dover does Apple Harvest Day every year. They raffle off rain barrels and give out plastic hard hats to the kids. It always seems well received by the public.

**4. DISCUSSION ABOUT OUTREACH TO OTHER REGULATED COMMUNITIES**

GY presented a draft letter that is intended to be sent from the MAAM communities to the other TNGP communities, reminding them of the work MAAM is doing and outlining some recent correspondences between CLF and the EPA.

Stakeholder Committee: Paly hopes it’s evident that it’s a collaborative effort with the committee and MAMM and the communities. Cote noted that the letter correctly represents the EPA’s correspondence with CLF. DM suggested sending letters to other un-regulated communities that are part of the estuary such as South Berwick. Funding wise, GY noted that its best to stay in the regulated communities. Two messages that we need to get out: 1- Please join MAMM and become a voting member and 2- Please join and come and get educated to improve water quality. SW agreed. DM also suggested sending a letter to the City of Somersworth as they are not currently a member.

All agreed with GY letter and appreciates Dover composing it and sending it out. GY reminded everyone that costs are pro-rated based on each community’s flow. Portsmouth has the largest cost. Maybe remind the other communities of this cost sharing pro-ration. She will forward the cost break down to everyone after today’s meeting. Also, the dues support tech systems, monitoring and research projects.

Paly suggested adding to the letter: entice communities to join by listing the perks of joining and it’s a collaborative effort of all involved and an opportunity to learn.

**MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT**  
**MEMBERS MEETING**  
**DRAFT MINUTES**

Meeting Type:	<b>Regular Meeting</b>
Meeting Location:	<b>City of Dover, Conference Room, Community Services, 271 Mast Road.</b>
Remote Location:	<a href="https://us06web.zoom.us/join/https://us06web.zoom.us/meeting/register/tZEqcuqvrT8jHN1coDqzAYvyq6Xwmfa-62RE">https://us06web.zoom.us/meeting/register/tZEqcuqvrT8jHN1coDqzAYvyq6Xwmfa-62RE</a>
Meeting Date:	<b>June 23, 2022</b>
Meeting Time:	<b>10:00 AM</b>

**Motion:** SW moved to authorize GY to take any comments she heard today and re-work the letter. DM 2<sup>nd</sup> it. All members voting unanimously approved.

GY asked to move item 6 on the agenda up before item 5 to allow Matt Brown w/NRCS to speak via remotely. All agreed.

## **5. POTENTIAL FUNDING/COLLABORATORS**

Matt Brown from the USDA stated that there are Watershed funds available to use. Looking for potential communities for nutrient reduction, flooding reduction, habitat and eco restoration. The Department of Agriculture will partner with towns to identify the watershed. He spoke with the City of Dover last week and the first step is to send a letter and identify items in the watershed with your main objective. 20% of the benefit must be rural.

SW asked if GY or Brown can post a link to take this conversation further to chat and educate people. Brown will post a couple of links with his contact information. He is located in Dover on Locust Street.

Paly spoke on Great Bay 2030. The group has been working together for 8 or 9 years. There is a list of organizations participating. NH Charitable Foundation found a donor of 12 million dollars. There are five (5) areas of focus over the next five (5) years:

Habitat restoration, coastal resilience, water quality and quantity, culture of stewardship and community, land conservation awareness. A coordinator will be hired to work for GB2030 to coordinate all this work.

Jim Steinkrauss sent in an application for a one (1) million dollar grant for eelgrass and oyster restoration.

## **6. REVIEW OF ADAPTIVE MANAGEMENT PLAN**

Adaptive Management Plan to be updated and resubmitted by July 30<sup>th</sup>. Updates and revisions are minor.

Regarding the AMP handout, Matso of PREPP stated we are on track. GY went over the wording of this section and made notes to the report so she can update prior to re-submitting.

Regarding PTAP, James Houle discussed this and gave updates. Cote also spoke. Soule and Houle will read through and send GY minor changes. MAAM is on track with this.

# MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT

## MEMBERS MEETING

### DRAFT MINUTES

Meeting Type: **Regular Meeting**  
 Meeting Location: **City of Dover, Conference Room, Community Services, 271 Mast Road.**  
 Remote Location: [https://us06web.zoom.us/meeting/register/tZEqcuqvrT8jHN1coDqzAYvyq6Xwmfa-62RE](https://us06web.zoom.us/join/https://us06web.zoom.us/meeting/register/tZEqcuqvrT8jHN1coDqzAYvyq6Xwmfa-62RE)  
 Meeting Date: **June 23, 2022**  
 Meeting Time: **10:00 AM**

Regarding Source Reduction efforts, Rene Bourdeau discussed applications submitted for Milton and Rollinsford to SRF. The goal is to work with smaller communities to establish nitrogen reduction plans. Paly discussed establishing a more consistent nitrogen reduction plan in Appendix D. Houle developed a plan for municipality owned land only. PTAP and Nitrogen Reduction plans will be topics for the September meeting.

Matso noted that he will forward Gretchen some changes that need to be made regarding names and funding.

**Motion:** SW moved to authorize Gretchen to incorporate minor changes needed to submit the revised Adaptive Management Plan and to call a meeting only if changes turn out to be substantial. Motion 2<sup>nd</sup> by DM. **Roll Call Vote:**

Town/City	Representative	Vote
Dover	GY	Yes
Portsmouth	SW	Yes
Rochester	MB	Yes
Exeter	JP	Yes
Milton	CJ	Yes
Rollinsford	PS	Yes
Newington	DM	Yes

**7. STAKEHOLDER COMMENT - None**

**8. PUBLIC COMMENT – None**

**9. OTHER BUSINESS – None**

**10. SCHEDULE NEXT MEETING**

Next meeting will be hosted by WWTP in Newington on September 15, 2022 at 10:00 am. Topic of discussion will be Nitrogen Reduction.

**MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT  
MEMBERS MEETING  
DRAFT MINUTES**

Meeting Type: **Regular Meeting**  
 Meeting Location: **City of Dover, Conference Room, Community Services, 271 Mast Road.**  
 Remote Location: [https://us06web.zoom.us/meeting/register/tZEqucuqrT8jHN1coDqzAYvyq6Xwmfa-62RE](https://us06web.zoom.us/join/https://us06web.zoom.us/meeting/register/tZEqucuqrT8jHN1coDqzAYvyq6Xwmfa-62RE)  
 Meeting Date: **June 23, 2022**  
 Meeting Time: **10:00 AM**

**11. ADJOURN**

**Motion:** Jennifer moved to adjourn, 2<sup>nd</sup> by Mike Bezanson.

**Roll Call Vote:**

Town/City	Representative	Vote
Dover	GY	Yes
Portsmouth	SW	Yes
Rochester	MB	Yes
Exeter	JP	Yes
Milton	CJ	Yes
Rollinsford	PS	Yes
Newington	DM	Yes

Matso will be showing a video on work that is being done in Great Bay regarding eel grass and seaweed for anyone that wants to stay behind to view.

Minutes Prepared by: Cheryl Dwyer, Public Works Secretary, City of Dover